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**SAVINGS AND CREDIT COOPERATIVE SOCIETY**

WE ASPIRE TO BECOME THE LEADING COOPERATIVE BUSINESS IN THE SADC REGION

## KNOW YOUR CUSTOMER: MEMBERS

### APPLICANT PERSONAL DETAILS

Date of Application: ..... Place of Birth: .....  
Names: ..... Gender: .....  
Identity Number: ..... Title: .....  
Nationality: .....

### ADDRESS AND CONTACT DETAILS

Physical Address: .....	Mobile No: .....
Village/Town/City: .....	Telephone No: .....
Postal Address: .....	Fax No: .....
Country: .....	Occupation: .....
Email Address: .....	Employer: .....

### BANKING DETAILS

Bank Name: .....	Account Number: .....
Branch Name: .....	Account Type: .....
Source of Funds: .....	

### DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and believe and I undertake to inform you of any changes therein, immediately. In case the above information is found to be false, untrue, or misrepresenting, I am aware that I may be held liable for it.

Full Names: .....

Signature of Applicant: ..... Date: .....

## For official use only

KYC checklist of documents collected from customer: (Please tick(✓) appropriate box)

a) Certified copied of Identification

◦ Valid National Identity Card for citizens

◦ Valid Passport (for foreign nationals)

b) Copy of proof of residence

◦ Written confirmation from customer's employer, educational establishment or prior bank clearly indicating residential address.

◦ Written confirmation from Company Secretary (or equivalent) indicating residential address Signatories/Shareholders/Director(s)

◦ Police Affidavit

◦ Current copy of utility bill in account applicant's names e.g electricity/water bill/council rates

◦ Current tenancy/lease agreement in the name of account applicant

◦ Current rent receipt in the name of account application

◦ A verifiable letter from the Tribal Administration

c) Copy of Proof of source of income

◦ Pay slip or contact letter from employer/confirmation letter

◦ Financial returns/receipts or audited accounts

◦ Pension letter or certificate

◦ Bank Statements